

ENVIRONMENTAL POLICY

REVISION 04

John Robertson Architects

JRA

Revision Ref.	Date of Revision	Description of changes	Prepared By	Checked / Approved By
01	31/10/2011	First Issue	KC	JR
02	15/01/2016	Minor grammatical fixes	CB	FM
03	17/01/2018	Updated to align with ISO 14001:2015	CB	FM
04	23/01/2021	JRA new branding applied	CB / TC	CB

Our Workplace

We are committed to providing a quality service in a manner that ensures a safe and healthy workplace for our employees, visitors and minimises our potential impact on the environment. We will operate in compliance with all relevant environmental legislation and we will strive to use pollution prevention and environmental best practices in all we do. Our environmental objectives will be set out in accordance with the framework provided in the Environmental Management Strategy.

We will:

- Integrate the consideration of environmental concerns and impacts into all of our decision making and activities.
- Promote environmental awareness among our employees and encourage them to work in an environmentally responsible manner, such as by working electronically wherever it is safe and secure to do so while ensuring that all key information is fully and securely backed up.
- Reduce waste through re-use and recycling and by purchasing recycled, recyclable or refurbished equipment, products and materials where these alternatives are available, economical and suitable.
- Ensure responsible disposal of remaining unavoidable waste.
- Promote efficient use of space heating/lighting, equipment, materials and resources including water, electricity, raw materials and other resources, particularly those that are non-renewable.
- Purchase and use environmentally responsible products accordingly.
- Include energy efficiency as one of the selection criteria when purchasing new equipment.
- Avoid unnecessary use of hazardous materials and products, seek substitutions when feasible, and take all reasonable steps to protect human health and the environment when such materials must be used, stored and disposed of.
- Where required by legislation or where significant health, safety or environmental hazards exist, develop and maintain appropriate emergency response programmes.
- Communicate our environmental commitment to Clients and interested parties and encourage them to support it.
- Strive to continually improve our environmental performance and minimise the social impact and damage of activities by periodically reviewing our environmental policy in light of our current and planned future activities.
- Use public transport in preference to travel by car wherever it is possible and effective to do so.

Our Designs

We recognise that the products of our designs will have far more environmental impact than our own operation therefore we are further committed to exercising our professional skills in such a way as to minimise environmental impact in so far as this is possible within the instructions received from our Clients.

We are committed:

- To raise the awareness of Clients about sustainability and environmental protection and help the members of the design team to develop a shared vision of environmental aspirations.

- To encouraging the Client to undertake a sustainability assessment for the project such as BREEAM, LEED, SKA and/or WELL.
- To strive to attain the highest achievable accreditation for any assessment method selected.
- To encourage where possible, the protection and enhancement of existing biodiversity on site.
- To make best use of orientation and shape to reduce the need for artificial forms of conditioning.
- To operate a 'right-first-time' culture (through our QM system) for our production information in order to avoid wasteful site reworking.
- To minimise the use of construction materials and specify materials and components with the optimum balance between environmental impact, performance and value in use.
- To ensure that all timber we specify is sustainably sourced.
- To encourage the use of building services that are inherently efficient and controllable and are metered to encourage monitoring and management of resource use.
- To ensure that buildings are commissioned fully before handover, and that full operating manuals are provided.
- To support Clients in the first few months of operation by providing on-site training and advice to ensure that systems are fine-tuned and operate in accordance with the design intent.

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Signed on behalf of the John Robertson Architects Limited Board:

A handwritten signature in dark ink, appearing to read 'Festus Moffat', written in a cursive style.

Festus Moffat / Principal Director

Date: 29 July 2021