

# John Robertson Architects

## Job Description/Role Specification – Senior Interior Architect

John Robertson Architects (JRA) is a dynamic and forward-thinking practice with a strong commitment to both people and the planet through exceptional design. We operate across the commercial, residential, and hospitality sectors, consistently delivering outstanding experiences for our clients.

### Role Overview

We are seeking a highly creative and experienced Senior Interior Architect to join our team. The ideal candidate will take the lead on design projects from concept to completion, manage client relationships, and mentor junior designers. This role requires a blend of creative vision, technical expertise, and strong project management skills.

**Reports to:** Director of Interiors.

### Key Responsibilities

- **Lead Design Projects:** Oversee all phases of interior design projects, from conceptual design and space planning to material selection and final installation.
- **Client Management:** Act as the primary point of contact for clients, ensuring the brief is interpreted into effective design solutions.
- **Team Leadership:** Mentor and guide architectural assistants, fostering a collaborative and innovative working environment.
- **Project Coordination:** Manage project deadlines, budgets, and resources to ensure successful and timely project delivery.
- **Technical Drawings & Documentation:** Produce both conceptual presentations and detailed design documentation, including floor plans, elevations, and specifications.
- **Material & Vendor Sourcing:** Keep up to date with industry trends, sourcing sustainable materials and products.
- **Collaboration:** Work closely with consultants, with a strong understanding of M&E services coordination.
- **Presentation & Communication:** Develop and deliver compelling design presentations to clients and stakeholders.

### Qualifications

- Bachelor's or Master's degree in Interior Design or Architecture.
- 7+ years of experience in interior design, with a portfolio demonstrating expertise in residential, commercial, or hospitality projects.
- Proficiency in design software such as ArchiCAD, AutoCAD, SketchUp, Adobe Photoshop, and InDesign.
- Strong knowledge of Building Regulations and compliance standards.
- Excellent leadership, communication, and problem-solving abilities.
- Capable of managing multiple projects and meeting deadlines in a fast-paced environment.

### Soft Skills:

- Proven experience as a Senior Interior Designer within an architectural or design practice.
- Comprehensive understanding of interior design principles, from concept through to practical completion.
- Excellent client-facing and presentation skills.
- Strong organisational and time management skills.
- Ability to adapt to changing project needs and feedback.

### What We Offer:

- **Mentorship:** Guidance and support from experienced architects to help you grow professionally.
- **Learning Opportunities:** Access to workshops, CPDs, and training programmes.
- **Creative Environment:** A collaborative and inspiring work environment.
- **Career Development:** Opportunities for career advancement and professional growth.
- **Competitive Compensation:** A competitive salary package and benefits.

**How to Apply:**

If you are passionate about architecture and eager to contribute to innovative projects, we would love to hear from you. Please submit your CV, portfolio, and a cover letter detailing your experience and why you would be a great fit for this role to [careers@jra.co.uk](mailto:careers@jra.co.uk).